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DD/ST# 2313-64

25 AUG 1964

ADM-4.9

MEMORANDUM FOR: Chief, Logistics Services Division
THROUGH: Chief, Administrative Staff, DD S&T
SUBJECT: Exchange of Space

1. The Defensive Systems Division of the Office of Scientific Intelligence is presently located in the following rooms:

Room 4-G-01 - Division Front Office
Room 4-G-04 - One Branch
Room 4-G-03 - One Branch
Room 4-G-09 - One and one-half Branches
Room 5-G-15 - One-half Branch

2. Since Room 5-G-15 is the only room out of the division area and since the occupants thereof are part of a branch in Room 4-G-09, it is very desirable that space be allocated for this branch in the 4G area.

3. It is therefore requested that Room 4-G-00 (approx. 600 sq. ft.) be assigned to the Office of Scientific Intelligence in exchange for Room 5-G-15 (approx. 500 sq. ft.) as soon as possible.

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Executive Officer
Scientific Intelligence

CONCURRENCE:

151 MIM
Chief, Administrative Staff, DD S&T

25 AUG 1964
Date

Distribution:

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